

Submit this form with your proposal (see description of course on page 2) to the Professor for signature and then to Vice Dean for Academic Affairs Jeffrey Miller for approval.

**Pace University School of Law
Office of the Registrar**

Guided Research Project Request

Student's Name: _____ **U #:** _____
Please Print

Phone #: _____ **F/T Day:** _____ **P/T Day:** _____ **P/T Eve:** _____

Anticipated Date of Graduation: _____

Current Cumulative GPA: _____ *If Cumulative GPA is not 3.0, you must have a 3.33 (B+) average in the particular subject area in which the research is undertaken.*

Subject Area GPA: _____

I request permission to take Guided Research (1-2 credits) for _____ credit hours during:
_____ **Fall 20** _____ **Spring 20** _____ **Summer 20** _____

Law School Course LAW 723, Semester Course Reference Number (CRN#) _____

TOPIC: _____

Have you previously registered for Guided Research: _____ **Yes** _____ **No**

If yes, Year _____ **Semester** _____ **Instructor** _____

Student's Signature & Date

Please attach a copy of your proposal.

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Permission for the Independent Study requested above is granted by:

1. _____
Instructor's Signature & Date **Instructor's Name Printed**

2. _____
Vice Dean for Academic Affairs Signature and Date

GUIDED RESEARCH

LAW 723; 1 or 2 credit hours

A student may, with the approval of the Vice Dean for Academic Affairs, undertake Guided Research (for 1 or 2 credits only), under the supervision of a Full-time faculty member; ***OR***, if interested in undertaking guided research with an Adjunct Faculty member, the student must discuss this decision with Vice Dean Miller *prior to approaching the adjunct professor*. Faculty supervision shall be conducted through regular and frequent meetings. No faculty member shall supervise more than three projects in a semester. The end product shall be a paper which, after grading, shall be filed with the Registrar. The paper shall be graded by a letter grade.

Following are the Guidelines for Guided Research Projects:

1. Student must obtain approval of the Vice Dean for Academic Affairs no later than the last day of the Drop/Add period by providing a written research proposal approved by the supervising faculty member.
2. **The proposal must be supervised by a Full-time faculty member, *OR* by an Adjunct faculty member with prior permission of the Vice Dean for Academic Affairs.**
3. Guided Research Project Request Form (available at the Registrar's Office) must be submitted to the Vice Dean for Academic Affairs for approval, after proposal is approved by supervising faculty member.
4. **Only available to students with a cumulative GPA of 3.00 (B) or a B+ average in the particular subject area in which the research is undertaken.**
5. **Available for 1 or 2 credits only.**
6. **No more than one subject may be undertaken in a semester.**
7. No more than two such projects may be applied for credit towards the Juris Doctor degree.
8. Faculty member may supervise only three projects in a semester.
9. Final paper, after grading, must be filed with the Registrar.

The Research Proposal must be prepared in the following form:

1. **Problem: A precise statement of the particular inquiry to be undertaken.**
2. **Approach: Various questions that need to be raised and investigated in order to explore the problem.**
3. Method of inquiry: Published materials, interviews, simulations, experiments, and other methods of inquiry intended to be used.

Data: Indication of the nature of data contemplated, not a bibliography, namely:

- a. **Primary data: reports, cases, hearings, case studies, and the like.**
- b. **Secondary data: writing of scholars.**

Indication must also be made of the various disciplines, in addition to law, whose data need be investigated.