MEMORANDUM

To: Classes of 2014, 2015 and 2016

From: Human Rights in Action Selection Committee

Re: Summer 2013 Human Rights in Action Internships
At War Crimes Tribunals and International Human Rights Organizations

Date: September 3, 2012

We are pleased to announce an exciting opportunity for students who will graduate in May 2014 or later. Pace Law School will nominate students for 2013 Human Rights in Action (HRIA) summer internships with the International Criminal Tribunal for the former Yugoslavia (ICTY), the International Criminal Tribunal for Rwanda (ICTR), The Extraordinary Chambers in the Courts of Cambodia (ECCC), the Special Tribunal for Lebanon (STL) and the Human Rights Law Network (HRLN).

I. OVERVIEW OF THE HRIA INTERNSHIP PROGRAM

Students wishing to be considered will make a preliminary application to the Pace Selection Committee by Tuesday, September 25, 2012. (Details to follow below.) After reviewing the applications, the Selection Committee will invite a group of applicants to interview with the Committee as part of the selection process. Those students selected by the Committee as “Pace Nominees” must complete the full application required by their respective tribunals by Friday, November 16, 2012.

Students who receive the Pace nomination for a particular war crimes tribunal and who are ultimately accepted by that tribunal as an HRIA intern will work for approximately three (3) months in The Hague (ICTY or STL), in Arusha, Tanzania (ICTR), in Phnom Penh, Cambodia (ECCC) or in India (HRLN).

Interns earn six (6) academic credits for this course of study. American Bar Association Internship Guidelines prohibit monetary compensation for the actual work performed by interns. Pace Human Rights in Action interns are entirely self-funded and are responsible for their own air and ground transportation as well as their housing, food, and all other costs. Generous financial aid is available for the summer to cover these costs and tuition.

Upon arrival, each intern is assigned a field supervisor who provides the student with meaningful learning opportunities which vary widely depending upon the

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1 It is recommended that students meet with the Financial Aid Office to discuss government regulations on disbursement of funds.
organ of the tribunal in which the intern is placed (Chambers, Registry, Office of the Prosecutor, Office of the Defense, etc). These work assignments may include legal research, the preparation of legal memoranda or documents related to trials, summarizing witness testimony, attendance at the tribunal proceedings, meetings relating to the work of the tribunal, and other significant work. Each HRIA intern must complete a daily work journal that is consistent with each tribunal’s confidentiality rules and a significant piece of legal writing based on a research topic related to the work of the tribunal. The intern’s grade in the course is based on the quality of the student’s written submissions and the field supervisor’s evaluation of the intern’s performance at the end of the program.

II. PACE INTERNAL APPLICATION PROCESS

We encourage applications from all interested students. Please note, however, that this is a selective process. Pace will nominate only a few students for Human Rights in Action internships each year. Applying for an HRIA internship does not preclude you from pursuing other job opportunities for the summer.

As noted above, preliminary applications for the Pace internal selection process are due by 4 p.m. September 25, 2012.

Six hard copies of the application materials below, and as many of the student’s references as are then available, must be submitted to Kathy Lambert in Preston 204. Students must also submit an electronic copy of the completed application and as many other items as can be put in electronic form to klambert@law.pace.edu, who will forward both electronic and hard copies of the application material to members of the Selection Committee.

Students selected for a personal interview with the Selection Committee will be notified by Monday, October 8. Interviews will be scheduled between October 15 and October 19. Students will be notified of the 2013 Nominations by Friday, October 26.

Each Pace Nominee must then complete a final application for the nominee’s respective tribunal. Even though many of the required materials will already have been submitted in the preliminary application, each tribunal specifies its particular application requirements on its website. These must be complied with scrupulously, or the application may be returned by the tribunal. Committee members will help each Pace Nominee finalize the application packet prior to submission to the tribunal.

Final application packets must be submitted (electronically and in hard copy) to Kathy Lambert in P 204 no later than 4 p.m. on Friday, November 16, 2012.
PACE UNIVERSITY LAW SCHOOL
HUMAN RIGHTS in ACTION PROGRAM
IN-HOUSE COMPETITION FOR 2013 HRIA INTERNSHIPS

NAME OF STUDENT APPLICANT: _____________________________

Current GPA: ________________________

Address: _____________________________

Email: _______________________________

Phone: _______________________________

Graduation date: _______________________

Preferred Tribunal (see page 5): ________________________________

Student statement of application (limit: 500 words) (add here electronically)
(Your statement should indicate your reasons for seeking the internship, including any background you may have had in this or related areas, the perceived benefits of the internship to you and your career, and your thoughts on a topic related to the work of the Court.)

____ I certify that I have obtained a commitment from two (2) references, such as University professors, law school professors, or former employers who are familiar with my work.

____ Attach: copy of certificates of university degree(s) and official law school transcript;

_______ Attach: copy of current resume.

Permission Form for Use of Materials

____ YES, if I am awarded a Nomination by the Pace Law School Human Rights in Action Program, coordinators of the Program have my permission to share copies of my project statement, application, and curriculum vitae with Pace students in future years.

______ YES, even before I learn the results of my application, coordinators have my permission to give copies of my project statement and curriculum vitae to officials from Pace Law School and Pace University’s offices of Development and Public Relations and other Pace professors or staff. Those offices, in turn, are permitted to make reference to my accomplishments in documents that they might prepare.

____ NO, I do not authorize release of my statements or documents related to my application.

Optional Materials:

Student statement of language abilities. (limit: 50 words) (add here electronically)
(Your statement of your language abilities will suffice; but if relevant and available, attach copies of certificates in English, French, etc., such as TOEFL or IELTS)

Sample of the candidate’s written work

(You may attach a copy of your written work in a field relevant to the work of the Court. (Maximum length: 10 pages.) (First-year students may use a criminal law memorandum or brief, or undergraduate paper; others may use a legal research paper or other relevant written work)
III. DETAILED INFORMATION ABOUT WAR CRIMES TRIBUNALS

Please review the online websites for further details regarding the tribunal(s) in which you are interested. Links to the various sites are given below:


2. **International Criminal Tribunal for Rwanda (ICTR), Arusha, Tanzania:** [http://www.ictr.org/](http://www.ictr.org/)


4. **The Special Tribunal for Lebanon (STL), The Hague, Netherlands:** [http://www.stl-tsl.org/action/home](http://www.stl-tsl.org/action/home)

5. **Human Rights Law Network (HRLN), New Delhi, India,** [http://www.hrln.org](http://www.hrln.org)

Please note this additional information on the nomination and post-nomination process:

1. Students may state a preference for a particular tribunal during the preliminary application process. However, the Selection Committee will nominate students for given tribunals at their discretion, taking student preference into account as one factor in their decision. The student will then have the option of accepting or rejecting that nomination.

2. If the Pace nomination is accepted, the Pace Nominee must complete the **formal application** required by the tribunal itself by **November 16, 2012**.

3. Each formal application will be forwarded to the relevant tribunal, where it will undergo another intensive review. Naturally, we hope that all Pace Nominees will be offered a Human Rights in Action summer internship; but that choice is made by the tribunals themselves. Receiving the Pace Nomination itself, however, is a great honor and should be listed as such on your resume.

4. If your nomination is accepted by the tribunal, your placement within that tribunal will also be made at the tribunal’s discretion based on their needs at any given time. Usually, your application is considered first by the organ which you have indicated as your first preference. If that organ cannot offer you a placement, your application will ordinarily be passed along to your second and third preferences, automatically. Therefore, **you should let the tribunal know in your application that, although you have stated a first preference, you will be**
happy to accept a placement with your second or third preferred organ of the tribunal.

5. Note that each tribunal has its own selection processes and its own time frame for accepting and rejecting internship applications. We intend to submit your formal applications no later than November 26. However, you may not get a definite answer until sometime in the spring semester. During that period, you should proceed with other job inquiries. **However, once your application has been submitted, you must make an absolute commitment that if the tribunal offers you an internship before April 1, 2013, you will accept that offer without fail, regardless of other offers or pending offers that you may have received.** This can be quite frustrating, so please be aware and prepare yourself for the waiting period. If offered the internship, your patience will be more than rewarded!

Good luck to all 2013 Pace Human Rights in Action Internship Applicants. We look forward to working with you.

The Pace HRIA Selection Committee